

**The United Reformed Church  
Wessex Synod  
World Church Group  
Job Description**

- Job title:** Council for World Mission (CWM) Link Person
- Reports to:** The World Church Group
- Job purpose:** To act as the link between the Group and CWM.
- Location:** Based at the post-holder's home. Travel within the Synod area will be required.
- Key Tasks:**
1. To develop links with appropriate staff in CWM.
  2. To encourage churches to be active in promoting the work of CWM.
  3. To provide information, leaflets etc to churches to enable them to fulfil 2. above.
  4. To encourage churches in the Synod to hold an annual CWM Sunday service.
  5. In connection with 4. above, obtain relevant worship material from CWM.
  6. To attend meetings with representatives of CWM as necessary.
  7. To contribute to the budget setting process of the World Church Group.
- Liases with:**
1. The Group's Convenor
  2. Other Synod and National URC officers as appropriate.

**Date of preparation:** May 2011

**Review Date:** November 2012

**Agreed by:** .....

**Convenor, World Church Group**

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**Post Holder**

**Date:** .....