

Convener Development and Support Committee Role Description

The main functions of the role are to:

- chair Development and Support Committee Meetings
- prepare agendas for meetings with D&S secretary
- write report for March and November Synod Meetings
- attend Executive Meetings
- report to Executive when asked
- chair Synod Interviews for those candidating for the ministry
- write report of the candidating interview meeting and send to National Assessment Panel with the recommendation for the candidate to go forward (or not) for the Nation Assessment
- chair appraisal meetings for the Development and Support Officers
- ensure that the work of the committee is being progressed between meetings of the committee