



1. Who is eligible to apply?

Committed members or adherents, including children and young people, of a congregation within the United Reformed Church who are exercising, or want to exercise, a form of lay ministry or community service whether expressed within or beyond their local church. The DDF is not open to Ministers of Word and Sacraments and CRCWs, as there are other designated funds available for those groups.

2. How much is available?

Normally up to £200 per applicant per calendar year, although the Synod may agree to more than this according to the local context and circumstances.

3. What can this money be used for? The purposes for which the funding is provided are defined by creativity and vocation, in line with the URC's discipleship development strategy. Be bold, take risks. The funding exists to help you to follow Jesus. You might be helped in this by courses (at any level) at any of the URC Resource Centres for Learning or from other learning providers, or you may have ideas on resourcing discipleship development in other people. You may need funds to cover the costs of travel, materials or books. All you have to do is make a case to your local church meeting who will then apply on your behalf to the Synod.

4. How are applications made?

Having gained your church meeting's endorsement, applications are to be made on the designated form, well before the spending is due to start. Backdated applications will not normally be accepted.

Application forms are obtainable through the Synod Office and should be sent for authorisation to a Synod Development Support Officer with a copy to the Development Team Administrator (email: development@urcwessex.org.uk).

5. How are grants paid?

Grants authorised by a Synod Development Officer are paid by the Synod by reimbursement to you when you give them proof of what you've spent. Contact your Synod if you need them to fund something directly on your behalf, rather than wait for re-imburement.

**The United Reformed Church
Discipleship Development Fund Application Form**

This application should be submitted to your Synod Development Support Officer, before any expenditure is made. Please check with your Synod Development Support Officer if you are unsure of the criteria for funding.

The maximum grant is normally £200 per calendar year.

Name:
Address:
Tel. No:
Email address:
Church
Date of Church Meeting endorsement
What's the Activity/Course/Programme/Resources for which financial assistance is requested?:
Who has overall responsibility for the activity/course/programme/resources?
Start date and duration:
Describe the nature and expected outcome of what it is the funding will support:

Costs

Course fee(s)	£
Accommodation	£
Books/resources	£
TOTAL	£
Grant assistance sought	

Signed	Date
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***** Please return this form to your Synod Development Support Officer for authorisation *****

AUTHORISATION

to be completed by a Synod Development Support Officer

I am satisfied that this request meets the criteria for funding, and I authorise a re-imburement of up to £	
Signed	Date

Payments made - to be completed by a Synod Development Support Officer	
For course fee	
Accommodation cost	
Book costs	
Travel/other costs <i>(give details)</i>	
I confirm that the total amount of £ has been paid	
Synod officer <i>(please print)</i>	Signature
Date	

Amount to be claimed by synod from Resource Sharing Task Group	
Amount	£